

NILUFAR TURSUNOVA

CERTIFICATIONS, MEMBERSHIP & VOLUNTEERING

- Licensed by CICC to practice Canadian Immigration Law worldwide;
- Professional level member of Investment Migration Council, Switzerland;
- Member of Canadian Immigration Consultants Regulatory Council;
- Actively Volunteered at Elizabeth Fry Society, Toronto, Canada;

EXPERIENCE

National Paralympic Committee of Uzbekistan, Tashkent, Uzbekistan 01.2023 - Present
Head of International Relations and Marketing Department

- Manage and coordinate the development of Committee's partnership and collaboration programs in the interest of Paralympic movement;
- Coordinate the effective and timely registration, participation, classification and visa issuance processes for athletes and members of NPC;
- Act as an advocate for the NPC Uzbekistan and athletes to protect their rights and interests and facilitate the timely response to issues in sports, when necessary;
- Develop new opportunities to deliver maximum benefits for the Paralympic Movement.
- Coordinate formal communications, all memoranda of understanding, and legal documents (contracts) establishing formal relationships with partner institutions.

RUTE Immigration, Toronto, Canada 06.2016 -Present
Founder, CEO

- Consult prospective immigrants, refugees and business owners to successfully immigrate, do business and settle in Canada;
- Provide Mentoring and Training sessions for new Immigration Practitioners to promote ethical representation and prevent immigration fraud;
- Lead information sessions and seminars internationally to promote the company's services worldwide.

Agency for the Development of Presidential Educational Institutions, Tashkent, Uzbekistan 03.2021 - 07.2021
Head of the International Relations Department (Contract)

- Managed the Agency's review of proposed international collaborations and initiatives dedicated to developing the quality of education of presidential educational institutions in Uzbekistan;
- Established collaborations with international organizations including NGO's, Embassies and highly ranked Universities of North America and Europe;
- Provided strategic support to attract great talents from Europe and North America, specifically foreign teachers and SMEs;

Legal Processing Officer

- Assisted in drafting business contracts, shareholder's agreements and other necessary documents to support NAFTA and GATS based business immigration matters;
- Assisted Senior Immigration lawyer to communicate with clients, assess their eligibility for relocating to Canada; drafted contracts and prepared case-specific documentation checklists for each client;
- Drafted affidavits, statutory declarations, supporting letters and narratives;
- Assumed full responsibility for intake process; reviewed and ensured that all the documents provided by clients are correct and received by the time limit set by the government;

Ministry of Municipal Affairs and Housing (Residents and Tenants Board)

09.2010 - 03.2011

Investigation and Enforcement Unit Toronto, Canada

Project Development Analyst

- Assisted in implementation of new recommendations related to the IEU's case management system;
- Actively participated in creating IEU's new SharePoint site in collaboration with Communications and IT departments of the Ministry;
- Prepared statistical reports on complaints and investigations received under Tenancy and Residential Act for the period from 2000 to 2010;
- Organized meetings and prepared reports on project development processes to IEU's managers;

SKILLS AND QUALIFICATION

- Fluent in English, Turkish, Russian and Uzbek languages with moderate level of French language;
- Strong verbal and written communication skills;
- Excellent problem-solving, time-management and multitasking skills;
- Ability to deal with confidential issues using tact and judgment;
- Proven teamwork, interpersonal and customer service skills

EDUCATION

- University of Toronto - Business Analyst Program 2020 - 2021
- Academy of Learning College, Toronto, Canada- Canadian Citizenship & Immigration Law 2015
- Tashkent Institute of Oriental Studies, B.A., International Economic Relations 2001 - 2005

Curriculum Vitae

Tarek Souei



Summary

Over 40 years of experience as dynamic, results-oriented team builder with a strong track record of performance in turnaround and well reputable humanitarian, people with disability and Para-Sports organizations. Utilise keen analysis and insights and team approach to drive organizational improvements and implementation of best practices. Superior interpersonal skills, capable of resolving multiple and complex (strategic, human resources, legal, financial, operational) issues and motivating staff to peak performance. Winner of 2017 Sheikh Mohammed Bin Rashed Al Maktoum Creative Sports Award as the best Technical Official in the World from the Middle-East Region, with excellent worldwide sport connections developed when appointed as Technical Delegate for several Paralympic Games and World Championships in addition to supervising the Asian Para Games being the second largest multi Para-Sports event after the Paralympic Games with around 4000 Athletes from 45 Asian National Paralympic Committees.

Experience

- 12/2014-Till today - Chief Executive Officer of the Asian Paralympic Committee, Dubai, United Arab Emirates.
- 11/2013-Till today - Technical Advisor of UAE National Paralympic Committee, Sharjah, United Arab Emirates.
- 01/1995-10/2017 - Technical Director of Al-Ain & Abu Dhabi Clubs for People of Determination, Al-Ain & Abu Dhabi, United Arab Emirates.
- 01/2005-01/2007 - Chairman of Health Care Section, Al-Ain Rehabilitation & Care Centre, Zayed Higher Organization, Al-Ain (UAE)
- 02/1992-01/2005 - Speech Therapist, Al-Ain Rehabilitation & Care Centre, Zayed Higher Organization, Al-Ain (UAE)
- 10/1986-02/1992 - Hearing Impaired Teacher & Speech Therapist, ATAS (Association Tunisienne d'Aide aux Sourds) , Tunis, Tunisia.
- 10/1986-10/1984 - Hearing Impaired Teacher, Moufida Bourguiba Institute for Hearing Impaired, Borj Cedria, Tunisia.

Education

- 02/1992–09/2009 - Several certifications in Para-Sports Management,
- 10/1984-10/1987 - Higher College of Education, Ministry of Education Tunisia. Special Education (Hearing Impaired Education).
- 10/1982-09/1984 - College of Pharmacy, University of Monastir, Tunisia.

Sports Experience & Certifications

- 10/2009 - Advisory Expert in Para- Athletics Officiating for the IPC
- World Para-Athletics Certified multilingual Educator.
- 05/2009
- 11/2008- 12/2017 - IPC Athletics/WPA Sport Committee Head of Officiating.
09/2005 - World Para Athletics International Technical Official & Technical Delegate.
- 04/2007 - International Powerlifting Referee Cat.1.
- 10/1998 - National Classifier(Athletics/Powerlifting/Wheelchair BB).
- 02/1992- 01/2007 - Official Sign Language Interpreter in Al-Ain City, UAE.
- 01/1997 - Technical Committee Member in UAE Paralympic Committee.
- 01/1995-10/2017 - Technical Director of Al-Ain Club for the Disabled, Al-Ain,UAE.
- 01/1985-12/1990 - Team Manager for Hearing Impaired Sports Club, Tunisia.
- 10/1982- 06/1984 - University Athletics Team Coach, Monastir University, Tunisia.
- 10/1976- 06/1982 - Handball Player (Goalkeeper) SORETRAS Club, Sfax, Tunisia.

Major Para-Sports Appointments

- 1998 - Powerlifting Referee,2nd World Championship, Dubai, UAE.
- 1999 - Powerlifting Internat. Referee, Regional Arab Games, Jordan.
- 2005** - **IPC Athletics ITO, European Champ., Espoo, Finland.**
- 03/2006 - IPC Athletics ITO, Gulf Countries Champ, Dubai, UAE.
- 04/2006 - IPC Athletics Technical Delegate, Seoul Marathon, Korea.
- 07/2006 - IPC Athletics Technical Delegate, Czech Open. Olomouc.
- 09/2006** - **IPC Athletics ITO, World Championship, Assen, Netherland**
- 02/2007 - IPC Athletics ITO, 1st Al-Ain International Meeting, UAE.
- 04/2007 - Powerlifting Inter.Referee Cat 1,7th GCC Championships,Dubai.
- 04/2007 - IPC Athletics Technical Delegate, Seoul Marathon, Korea.
- 09/2007** - **IPC Athletics TD, IWAS World Games, Chinese Taipei**
- 11/2007 - IPC Athletics TD, Gulf Countries Champ, Doha, Qatar.
- 02/2008 - IPC Athletics TD, 2nd Al-Ain International Meeting, UAE.
- 04/2008 - IPC Athletics Technical Delegate, Seoul Marathon, Korea.
- 06/2008 - IPC Athletics TD, 2nd Tunis International Meeting, Tunisia.
- 06/2008 - IPC Athletics TD, Afro-Arab Championship, Tunis, Tunisia
- 09/2008** - **IPC Athletics TD,Beijing 2008 Paralympic Games,China.**
- 02/2009 - IPC Athletics TD, 3rd Al-Ain International Meeting, UAE.
- 05/2009 - Powerlifting Int. Referee Cat 1, Arafura+OPC Champ. Australia.
- 05/2009 - IPC Athletics ITO, Arafura Games, Darwin, Australia.
- 06/2009 - IPC Athletics TD, Tunis 3rd International Meeting, Tunisia.
- 06/2009** - **IPC Athletics TD, Mediterranean Games, Pescara, Italy.**
- 09/2009 - IPC Athletics ITO, Asian Youth Para Games, Tokyo, Japan.
- 11/2009 - IPC Athletics ITO, IWAS World Games, Bangalore, India.
- 12/2009 - IPC Powerlifting Ref. Cat1,West Asian Champ, Dibba Alhisn,
- 06/2010 - IPC Athletics TD, African Championship, Rabat, Morocco.
- 06/2010 - IPC Athletics TD, Tunis 4th International Meeting, Tunisia.
- 08/2010 - IPC Athletics ITO, IWAS Junior World Games,Olomouc, Czech.
- 10/2010** - **IPC Athletics TD, Commonwealth Games Delhi 2010, India .**
- 12/2010 - IPC Athletics Chief ITO,Asian ParaGames, GuangZhou, China.
- 01/2011** - **IPC Athletics TD, World Championship, Christchurch, NZL**
- 03/2011 - IPC Athletics TD, Faza International Championship, Dubai.
- 04/2011 - IPC Athletics TD, Al Ain 5th International Meeting, UAE.
- 04/2011 - IPC Athletics TD, Sharjah 1st International Meeting, UAE.

Major Para-Sports Appointments

09/2011	- IPC Athletics TD, INAS FID World Games, Italy.
10/2011	- IPC Powerlifting Int. Referee Cat 1, Khorfakan Int. Champ, UAE.
11/2011	- IPC Athletics TD, UAE National Championship, Sharjah, UAE
12/2011	- Competition Director in IWAS World Games, Sharjah , UAE.
12/2011	- IPC Powerlifting Int. Referee Cat 1, IWAS World Games, UAE.
01/2012	- IPC Athletics TD, Kuwait International Championship, Kuwait.
03/2012	- IPC Athletics TD, Fazaa International Championship, Dubai
03/2012	- IPC Athletics TD, Al Ain 6 th International Meeting, UAE.
03/2012	- IPC Athletics TD, Sharjah 2 nd International Meeting, UAE .
03/2012	- IPC Athletics TD, UAE National Championship, Sharjah.
04/2012	- Tech. Committee Chair, Asian CP Football Champ. Abu Dhabi
06/2012	- IPC Athletics Jury of Appeal Chair European Champ., NED.
08/2012	- IPC Athletics TD, Paralympic Games 2012, London, GBR
02/2013	- IPC Athletics TD, GCC Championships , Doha, Qatar.
02/2013	- IPC Powerlifting Jury & Referee Cat 1, Fazaa Int. Champ, Dubai.
03/2013	- IPC Athletics TD, Sharjah 3rd International Meeting, UAE.
03/2013	- IPC Athletics TD, Al Ain 7th International Meeting, UAE.
03/2013	- IPC Athletics TD, IPC Grand Prix Fazaa Championship, Dubai,
04/2013	- IPC Athletics TD, IPC Grand Prix Beijing/ China.
05/2013	- IPC Athletics TD, Algeria National Open Championship, Algiers
06/2013	- IPC Athletics TD, 7th Tunis International Meeting, Tunisia.
06/2013	- IPC Athletics TD, IPC Grand Prix Final Birmingham, UK.
07/2013	- IPC Athletics TD, IPC World Championships, Lyon/ France.
08/2013	- Team Manager for UAE Wheelchair Fencing in Budapest WC.
11/2013	- IPC Powerlifting TD, Caixa Circuit, Fortaleza, Brazil.
2014	- IPC Athletics G.P. TD for Dubai, Beijing, Nottwil, Birmingham.
08/2014	- IPC Athletics TD European Championship, Swansea, GBR.
10/2014	- IPC Athletics TD for Asian Paragames , Republic of Korea.
2015	- IPC Athletics G.P. TD for Dubai, Beijing, Grosseto, London
08/2015	- IPC Athletics ITO, PanAmerician Parapan Games, Toronto, CAN
10/2015	- IPC Athletics TD for World Championships , Doha, Qatar.
06/2016	- IPC Athletics Jury of Appeal Chairman, European Champ. Italy.
08/2016	- IPC Athletics TD , 2016 Paralympics, Rio de Janeiro, Brazil
03/2017	- WSPS Official Announcer for Al-Ain Shooting World Cup. UAE.
04/2017	- World Para Athletics TD for Tunis Grand Prix , Tunisia,
05/2017	- World Para Athletics TD for Beijing Grand Prix , China,
06/2017	- World Para Athletics TD for Paris Grand Prix , Paris, France.
07/2017	- WP.Athletics TD London 2017 World Championships, GBR
08/2017	- WPA Jury of Appeal Nottwil 2017 Junior World Championships,
12/2017	- Sports Director, the Asian Youth Para-Games, Dubai, UAE
03/2018	- WSPS Official Announcer for Al-Ain Shooting World Cup. UAE.
04/2018	- WPA TD for 3 rd Marrakech International Meeting, Morocco.
06/2018	- WPA TD for Paris 2018 Grand Prix , Paris, France,
11/2019	- Competition Director, Dubai 2019 WPA World Champ. UAE.
02/2021	- WPA TD for Dubai Fazaa Grand Prix, Dubai, UAE.
06/2021	- WPA TD for Tunis 2021 Grand Prix, Tunis, Tunisia.
08/2021	- WPA TD, 2020 Paralympics, Tokyo, Japan
06/2022	- WPA TD, Paris 2022 Grand Prix, Paris, France.
06/2022	- WPA TD, Tunis 2022 Grand Prix, Tunis, Tunisia.
02/2023	- WPA TD Tunis 2023 Grand Prix, Tunis, Tunisia.

Major Para-Sports Appointments

03/2023	- WPA TD Marrakesh 2023 Grand Prix, Marrakesh, Morocco.
05/2023	- WPA TD Bangalore 2023 International Champ. India.
05/2023	- WPA TD Hangzhou 2022 Asian Para games Test Event. China.
07/2023	- WPA TD Paris 2023 World Championships, France.
08/2023	- WPA TD Cheboksary 2023 All Russia Games. Russia.
12/2023	- WPA TD Oman 2023 International Meeting, Muscat, Oman.
01/2024	- WPA TD Thailand 2024 International Meeting, Korat, Thailand.
04/2024	- WPA TD Marrakesh 2024 Grand Prix, Marrakesh, Morocco.
05/2024	- WPA Jury of Appeal Chair, Kobe 2024 World Champ. Japan
06/2024	- WPA TD Tehran 2024 International Meeting, Tehran, Iran.
08/2024	- WPA TD Paris 2024 Paralympic Games, Paris, France.

**PS: During most of the above events, several Officiating training courses and workshops were delivered for the NTOs, Coaches and Athletes.*

Other Skills

Languages :

➤ Arabic (Native):	Excellent	Speaking, Writing and Reading.
➤ French :	Excellent	Speaking, Writing and Reading
➤ English :	Excellent	Speaking, Writing and Reading
➤ Italian :	Excellent	Speaking, Writing and Reading
➤ German :	Basic	Speaking, Writing and Reading
➤ Sign Language :	Excellent	(Arabic Sign Language)

Computer :

- **Microsoft Office :** Excellent use of Excel, Word, PowerPoint, Publisher, outlook, access programs and internet browsing.

Hobbies :

- All Sport activities.
- New technologies & AI.
- Reading & travelling.

Awards & Achievements

- Winner of 2017 **Mohamed Bin Rashed Al-Maktoum Creative Sports Award** as the best Para Athletics Technical Official in the world from the Middle East Region.
- Winner of **Zayed Higher Organization Award** for the best Technical Staff.
- Winner of 2016 **Mohamed Bin Rashed Al-Maktoum Sport Creativity Award** for the best Local Sports Organization.